



## **MEDIA PARENT**

**Sylvan Lake Minor Hockey**

**Time Commitment: >1 Hour per week**

**Reports To: Team Manager**

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### **Position Summary**

The media parent is responsible for helping to capture photos and video of the team throughout the year for the team to use in celebrating at the end of the season, as well as the association to use for promotion when needed.

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### **Key Responsibilities**

- Ensure all members of the team are comfortable with their photos being taken and shared.
  - Coordinate a central platform to house and share media
  - Forward any incoming media requests relating to your team to the SLMHA Communications Director
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### **Qualifications & Skills**

- Organizational skills
  - Attention to detail
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### **Training & Support Provided**

- As requested, through the Communications Director
- Reporting structure within the team
- Division director
- SLMHA Executive
- SLMHA Admin